Bushbury
Nursery School

Intimate Care Policy

Date adopted by the Board of Governors:	**July 2019**
Date for review:	**July 2020**

This policy has been devised to support pupils who enter the Early Years Foundation Stage who are not toilet trained, as well as pupils who have medical needs that mean they are required to wear a nappy.

Bushbury Nursery School is inclusive and as such we admit children who are not fully toilet trained.

Aims of the school

- to support and extend the learning process begun in the home, through the provision of a stimulating, well-resourced, well organised environment, which enables each child to develop physically, socially, emotionally, intellectually, morally and spiritually.
- to provide a secure, caring environment in which self-esteem, self-confidence, self-expression, independence and self-discipline can be fostered.
- to provide a well-qualified staff, who maintain their professional expertise through relevant staff development.
- to provide a broad, balanced nursery curriculum through play.
- to work towards the Early Learning Goals.
- For the children to experience the early years foundation stage framework.
- to make learning 'fun'.
- to offer opportunities for first hand discovery and investigation of the world around.
- to meet the individual needs of pupils, irrespective of gender, race. cultural background or special needs.
- to encourage positive attitudes, respect, tolerance and values and the appreciation of 'differences'.
- to work in partnership with parents as co-educators and support continuity and progression.
- to foster opportunities for involvement in the local and wider community.
- to raise standards of attainment and achievement.

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1. Responsibilities

1.1. The Governing Body has overall responsibility for the implementation of the Early Years Intimate Care Policy of Bushbury Nursery School.

1.2. The Governing Body has overall responsibility for ensuring that the physical Early Years Intimate Care Policy, as written, does not discriminate on any grounds, including but not limited to: ethnicity/national origin, culture, religion, gender, disability or sexual orientation.

1.3. The Governing Body has responsibility for handling complaints regarding this policy as outlined in the School/Setting's complaints policy.

1.4. The Headteacher will be responsible for the day-to-day implementation and management of the Early Years Intimate Care Policy of Bushbury Nursery School Name of School/Setting.

1.5. Staff, including teachers, support staff and volunteers, will be responsible for following the Early Years Intimate Care Policy.

2. General principles

2.1. Bushbury Nursery School is not responsible for toilet training in the Early Years Foundation Stage.

2.2. Bushbury Nursery School is not responsible for providing disposable nappies, wipes or creams. Parents are required to provide these each day where necessary.

2.3. Early Years Foundation Stage staff will change the pupil's nappy and wet or soiled clothing.

2.4. Parents should change their child at the latest possible time before bringing them to school.

2.5. Nappy changes will be recorded

2.6. If a pupil, known to be toilet trained, begins having accidents on a regular basis, parents will be informed.

3. Health and hygiene

3.1. To prevent the spread of infection, staff will wear disposable gloves and aprons when dealing with a toileting incident. If a child has upset stomach/ diarrhoea the parent/carer will be called to collect them and they will have to stay off nursery for 48 hours after the symptoms have stopped

3.2. To prevent further transmission of possible infection, parents may under certain circumstances (staff being unable to clean the child effectively with the resources available) be contacted to come and collect their child.

3.3. The changing area will be cleaned after use.

3.4. Children will be changed in toilet with changing facilities .A changing mat and disposable blue roll paper are available in the changing area.

3.5. Hot water and liquid soap are available to wash hands as soon as the task is completed.

3.6. A paper towels are available for drying hands.

3.7. Soiled nappies will be placed in a nappy sack and put in a dedicated nappy disposal bin.

4. Safeguarding

4.1. Should marks, bruises or injuries be found on a child when changing their nappy, staff members are required to follow the Schools Safeguarding Policy and report it to the designated person.

4.2. Further details can be found in the Schools's Safeguarding Policy.

5. Health conditions

5.1. If a pupil requires cream to be administered, this will be dealt with under the Schools Supporting Pupils with Medical Conditions Policy but the general principle is that parents must sign the Personal/Intimate Care and Toileting Parental Consent (below) for the administering of intimate medicines, including creams.

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6. Appendix 1 - Personal/Intimate Care and Toileting Parental Consent

(Form to be completed by Head teacher or SENCO and signed by parents/carers.)

Name of child:	DOB:
Key Person Name:	

Care required and how often during the school day:

Where will the tasks be carried out:

What equipment/resources will be required to safely carry out the procedures:

What infection control procedures are in place:

What disposal procedures are in place:

Actions that will be taken if any concerns arise:

Parent's responsibility to provide:

I/We have read the Intimate Care Policy provided by the educational establishment that my child attends. I/We give permission for the named member(s) of staff to attend to the care needs of my/our child and are in agreement with the procedures proposed.

Name of Parent	Signature	Date
Headteacher/SENCO	Signature	Date

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